

CENTRAL ARIZONA TALL SOCIETY, INCORPORATED
STANDING RULES

These Standing Rules are authorized by CATS By-Laws, Article VII by which they are given full force and effect. They follow the definitions contained therein.

ACTIVITIES

1. Other than those events specified in the By-Laws to be for Members only, non-member visitors, friends, relatives or other persons may attend any CATS activities as a guest of a Member or Prospect when accompanied by that Member or Prospect.
2. Donation for a standard CATS house party is Three Dollars (\$3.00) for Members and Five Dollars (\$5.00) for Non-Members, unless otherwise specified in the CATS newsletter.
3. Members hosting a CATS house party are exempt from paying the required fee(s). Each Member host/hostess is allowed up to Six (6) non-paying guests per CATS house party.
4. Reimbursable expense limit for each CATS house party is Forty Dollars (\$40.00). Reimbursement will be paid upon delivery of expenditure receipts and an attendance list to the Treasurer or President. Any costs expended over the limit must have Club approval in order to be reimbursed.
5. Reimbursable expense limit for each holiday or theme party (i.e. New Years Eve, St. Patrick's Day, Morris Cook-Off, Halloween, Aussie or Christmas parties) shall be determined on a per-occasion basis, due to decorations and/or prizes. Host/hostess must have club approval prior to hosting event. All receipts and attendance list must be turned in to the Treasurer or President for reimbursement.
6. All CATS house parties shall be a BYOB (bring your own beverage) unless otherwise indicated.
7. The following guidelines have been established to help organize a successful CATS house party:
 - Provide social chairperson with details of the function including date, time, directions, theme, and what will be provided. A flyer for the newsletter is optional.
 - Determine if the event will need special funding for decorations or prizes.
 - Contact club member who stores club supplies to utilize paper plates, cups, napkins, eating utensils, name tags, etc.)
 - Provide RSVP deadline and contact phone number to help plan party according to projected attendance.
 - Provide sign-up list for attendees and a donation receptacle to collect funds for that event. This sheet and money will be turned in to the Treasurer or President along with receipts for reimbursement.
8. Unless otherwise noted in the CATS newsletter, Members attending a potluck function that do not bring a food contribution or other suitable supply contribution shall be assessed a Five Dollars (\$5.00) donation.

CHARITY

The Club's donation for each additional approved charity will be limited to Fifty Dollars (\$50.00). Cumulative donations are not to exceed Five Hundred Dollars (\$500.00) per fiscal year excluding donations contributed to TCI charities as per C.A.T.S. Bylaws. An exception may be approved by majority vote at a business meeting.

DUES

Dues shall be paid only upon acceptance of a Prospect to Member status and shall be collected for the first year to include a bonus of One (1) free years' dues beginning the First (1st) day of September following acceptance.

Dues shall thereafter be collected on an annual basis from each Member in the amount of Twenty Dollars (\$20.00) due on the First (1st) day of September. Dues for qualifying Life Members shall be in the amount of Three Hundred Dollars (\$300.00) per person. Members who are married or couples that are living together in the same household can choose to pay dues in the amount of Twenty-Five Dollars (\$25.00) per couple.

NON-MEMBER CLASSIFICATIONS

"Associates" are spouses of members who are in good standing and are entitled to attend Club activities at Member prices with their spouse although they may not meet the height requirements. They are not required to pay dues, do not receive a Club newsletter, do not have voting privileges and cannot hold office. Additionally, Associates will not be considered as members of TCI. They will not pay TCI dues, will not have voting rights; they will be admitted to TCI Convention with their spouse and with TCI approval.

"Prospects" are those interested persons that have not fulfilled membership requirements for acceptance as Regular Members. The Membership Chairperson or his designee shall introduce them to the Members. Prospects shall be allowed to attend all Club activities as a paying guest and all Regular CATS Meetings for a Probation period of Three (3) months, after which they should apply for membership. Prospects that do not apply for membership may continue to receive a newsletter by paying pro-rated subscription rates as determined by the CATS board.

"Honorary Dignitaries" are those persons who have gained the respect of CATS and have earned the right to Honorary status by performing recognized exemplary service to CATS and/or by attaining outstanding public recognition and support for CATS and to the tall movement, and who are appointed as such by a Two-Thirds (2/3) majority at any Regular CATS Meeting. They may attend Club functions as paying guests, are not required to pay dues, may not hold an elected office and do not have voting privileges and must have written permission from the TCI Executive Board to attend TCI functions.

"Subscribers" are those Prospects who have not met Club requirements for Membership and their Probationary period has expired. They will have subscription fees responsibilities, do not have voting privileges, cannot hold office and may attend Club functions as paying guests. Additionally, Subscribers will not be considered as members of TCI. They will not pay TCI dues, will not have voting rights and will not be admitted to TCI Convention. Subscribers who fulfill the CATS requirements for membership past their Probation period will be allowed to transfer the subscription dues over to their membership dues. Subscribers must remain in good standing and have no unresolved complaint filed against them.

"Transfers" are those members of another TCI Tall Club or a TCI Member-at-Large wishing to join our organization as a new member. Transfers must pay current CATS Dues, be accepted as Members by a majority vote at a Regular CATS Meeting. Transfers may be required by the executive board to provide evidence of height requirement, or be re-measured. Other qualifications as specified in the Bylaws shall be waived in lieu of completion of these requirements.

LIFE MEMBERS RECOGNITION

Individual Members who attain Life Member status shall be recognized as such in each CATS newsletter. A donation of Fifty Dollars (\$50.00) shall be sent to the Marfan Foundation in the honor of the Life Member.

EXPENSE REIMBURSEMENT

All receipts for Club expenses shall be submitted to the Treasurer or President shall be legible and secured to an 8-1/2" X 11" sheet of white paper, which shall be marked either as a donation or a submission for reimbursement. If reimbursement is requested, a total dollar amount must be shown and receipt therefore noted by signature of the receiver.

MEETINGS

Regular CATS Meetings shall be held within the first seven (7) business days of each month at such location as is chosen from time to time by CATS Members at a Regular CATS Meeting. Regular Board Meetings shall be held when convenient to the members of each Board, as determined by a majority vote.

NEWSLETTERS

- 1. The official name of the CATS newsletter is "CATS Pause."
- 2. The Club newsletter advertising rate schedule is:

| <u>Size</u> | <u>6 Month Rate</u> | <u>1 Month Rate</u> |
|---------------|---------------------|---------------------|
| Full Page | \$75.00 | \$17.50 |
| Half Page | \$50.00 | \$12.00 |
| Business Card | \$30.00 | \$ 7.50 |

- 3. A "Page" is 8 1/2" X 5 1/2".
- 4. All advertisers will receive a minimum of One (1) courtesy copy of CATS Pause. The TCI President and TCI Executive Board Editor, and the CATS Written Historian will be mailed a complimentary copy of each CATS Pause regular issue.
- 5. The newsletter subscription rate shall be Thirty-Six Dollars (\$36.00) annually.

PAPER PUT-OUT

The Club newsletter paper put-out out shall be held prior to the mailing of each issue at a location and time designated by the Editor, at his/her sole discretion. All Members are encouraged to assist with the preparation of the newsletter for mailing.

POST OFFICE BOX

The Club's mailing address is Post Office box 61811, Phoenix, Arizona, 85082-1811. The box is located at the Post Office's Main Station, 4900 E. Van Buren St. in Phoenix, and shall remain there until changed by a majority vote of the Members.

CATS shall maintain an expense account with the US Postal System to cover costs of mailing the Club newsletter and any returned mail. The Corresponding Secretary shall pick up the mail once per week with the exception of when the undeliverable CATS Pause issues begin returning, the mailbox shall be checked more often. All returned newsletters shall be quickly delivered to the Membership Chairperson or their designee; all mail addressed to a specific individual shall be timely delivered to that individual; photocopies of all flyers or other information received concerning TCI-related or other Tall Club events shall be timely delivered to the Editor.

All remaining CATS mail shall be handled by the Corresponding Secretary by a) including same in his monthly officer's report, b) responding to same as directed by the Board or CATS. The originals of all flyers, newsletters or other information received concerning TCI-related or other Tall Club events shall be brought to the Regular CATS Meeting next following receipt, announced and made available to the Members. After Two (2) Months, these flyers, etc., shall be catalogued and stored by the CATS' Written Historian.

SCHOLARSHIP FUND

CATS' Scholarship Committee shall follow TCI's guidelines (Resolution No. 3) in distributing information concerning TCI's Kae Sumner Einfeldt Scholarship Award, gathering all responses and forwarding same to TCI for its consideration and recipient determination.

CATS' Scholarship Fund is an award separate from TCI's Kae Sumner Einfeldt Scholarship Award, shall follow TCI's current qualification guidelines, and shall consist of the amount of Two Hundred Fifty Dollars (\$250.00) and an appropriate plaque. The monies shall be given to the recipient in the form of a check made payable to the Book Store or similar administrative office of the school which they will be attending and the plaque shall be awarded, if possible, at the awards ceremony held by the recipient's school. Receiving TCI's Kae Sumner Einfeldt Scholarship Award will not disqualify a person from also being able to receive CATS' Scholarship Fund Award.

(Current as of November 1, 2018)